



Louisiana State Employees'  
Retirement System

## Preretirement Education Program (PREP) Seminar Application

**Instructions:** Complete application and mail or fax. If you fax your application, please do not send a copy by mail.

### APPLICANT INFORMATION (Please print or type)

Name (PLEASE PRINT OR TYPE)	Social Security Number	Agency
E-mail Address	Area Code/Office Phone Number	Area Code/Office Fax Number
Home Mailing Address	City, State, and Zip Code	
Date of Birth	Current Service Credit with LASERS	
Spouse's Name (If Attending)	Special Accommodations Wheelchair <input type="checkbox"/> Interpreter (Language/Sign) <input type="checkbox"/> Other <input type="checkbox"/>	
Applicant's Signature	Supervisor/Agency Liaison Officer Signature	

**PREP** is a **day-long seminar** (8:00 a.m. until 3:30 p.m.) which provides retirement planning information to LASERS members. Topics include eligibility requirements for retirement, Initial Benefit Option (IBO), survivor benefits, disability benefits, DROP, purchase of service credit, LA Deferred Compensation, Social Security, and Group Benefits. Topics may vary depending on availability of speakers. If you wish to attend this seminar, please indicate your choice of dates and locations from the schedule located on the LASERS website, [www.lasersonline.org](http://www.lasersonline.org).

1st Choice	2nd Choice	3rd Choice
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**NOTE:** A similar version of the PREP seminar can be requested by individual agencies and usually held on-site at the agency. Call your Human Resource Department for scheduling. (**Note: Human Resource personnel, please contact the Retirement Education Representative to arrange a PREP-TO-GO for your facility.**)

### COMPLETED APPLICATIONS SHOULD BE SENT TO:

Louisiana State Employees' Retirement System; Preretirement Education Program (PREP)  
ATTN: Janet Harris, Retirement Education Consultant, [jharris@lasersonline.org](mailto:jharris@lasersonline.org)  
Post Office Box 44213  
Baton Rouge, LA 70804-4213  
Telephone: (225) 922-0600/(800) 256-3000 / **FAX: (225) 935-2856**

**APPLICATIONS MUST BE SUBMITTED AT LEAST 7 DAYS PRIOR TO THE  
DATE OF THE SEMINAR**

For more information and to register for a seminar online, go to the LASERS website at <http://www.lasersonline.org> and select Quick Link called Seminars.